




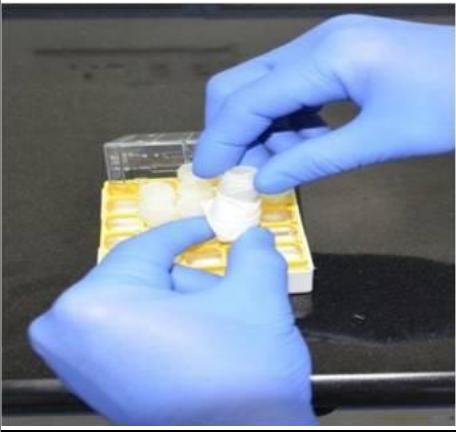

ANNEXURE 3: INSTRUCTIONS ON SAMPLE PACKAGING AND TRANSPORT

**This is just visual representation. Use appropriate PPE and collection tubes as described earlier in this document*

STEP 1: ARRANGING THE SAMPLE VIALS

<p>A</p> 	<p>B</p> 	<p>C</p> 
<p>*Wear full set of appropriate Personal Protective Equipment and identify the labelled sample tubes</p>	<p>*Seal the neck of the sample vials using parafilm to prevent leakage during transit.</p>	<p>Cover the sample vials using absorbent material to contain leakage, in the event of a breakage.</p>

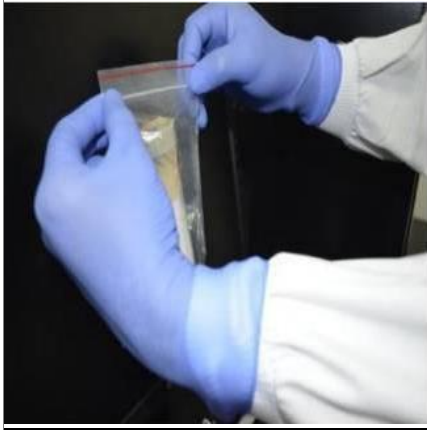
STEP 2: ARRANGING THE PRIMARY VIALS WITHIN A STURDY, LEAK-PROOF SECONDARY CONTAINER

<p>A</p> 	<p>B</p> 
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Option 1: Using a cryo-box as a secondary container. (Seal the lid of the box after arranging the samples, using cello.)

Option 2: Using a 50-mL centrifuge tube as a secondary container. (Seal the neck of the tube using cello.)

C



Placing the centrifuge tube inside a zip-lock pouch

D



Placing the zip-lock pouch inside a sturdy plastic container. (Seal the neck of the container using cello.)

[Note: Sample vials can also be placed inside a zip-lock pouch, covered in absorbent material and secured by heat-sealing or rubber bands. Then, the zip-lock pouch should be placed inside another plastic pouch and secured.]

STEP 3: ARRANGING THE OUTER CONTAINER

A





B



C



<p>Option 1:</p> <p>Using a thermocol box as an outer container and placing the secondary container within it, surrounded by hard-frozen gel packs</p>	<p>Option 2:</p> <p>Using a hard-board box as an outer container and placing the secondary container and the gel packs</p>	<p>Placing the completed Case Report Form/Request Form inside a leak-proof, zip-lock pouch</p>
<p><i>D</i></p>	<p><i>E</i></p>	
		<p><u>Documents to accompany:</u></p> <ol style="list-style-type: none"> 1) Packing list/Proforma Invoice 2) Air way bill (for air transport) (to be prepared by sender or shipper) 3) Value equivalence document (for road/rail/sea transport)
<p>Securing the zip-lock pouch with the Case Report Form on the outer container</p>	<p>Attaching the labels:</p> <ul style="list-style-type: none"> • Sender's Address and contact number; • Consignee's Address and contact number; • Emergency Contact's name and number 	