

Annexure 4

Checklist for community preparedness for COVID-19 response

COMMUNITY PREPAREDNESS CHECKLIST

FOR ACTION AGAINST COVID-19 PANDEMIC

This modified checklist has been developed for use by Gram Panchayat/ Village Health and Sanitation Committee to assess the preparedness at Gram Panchayat level. This filled in checklist will help the gram panchayat for timely action for prevention of COVID 19.

The checklist should be filled by the nodal person identified by the Gram Panchayat in consultation with the members of the Gram Panchayat fortnightly and the information so collected should be used for strengthening community action against the pandemic. It will be the responsibility of the Gram Panchayat Secretary to see that the checklist is filled regularly and to share the information with Extension Officer (Health) at Block Development Office. The Block Development Officer will take appropriate action and share the information at Zilla Parishad or District Panchayat Officer and the District Collector

Name of the Gram Panchayat:

Block:

District:

Date of filling checklist:

N o.	Assessment item	Status	Remarks
I. Preventive measures for control of Coronavirus pandemic			
1	Is the Village Health and Sanitation Committee constituted in your Gram Panchayat?	Yes/ No	
2	Did the committee identify a nodal person among members?		
3	Did the committee motivate and enrol volunteers to participate in COVID-19 activities?	Yes/ No	
4	Did the committee ensure participation of Self-help groups and other community-based organisations in COVID-19 activities?	Yes/ No	
5	Do the committee members and volunteers have knowledge regarding the following:		

	<ul style="list-style-type: none"> • Modes of transmission/spread of COVID-19? • Importance of using mask/ cotton cloth? • Maintaining physical distance • Thoroughly washing hands with soap and water • Cough etiquettes • Home quarantine • Cleaning and disinfection of frequently used surfaces • Cleaning and disinfection of public places • Local and State level corona helpline numbers (1075, 011-23978046, 020-26127394) 	<p>Yes/ No</p> <p>Yes/ No</p> <p>Yes/ No</p> <p>Yes/ No</p> <p>Yes/ No</p> <p>Yes/ No</p> <p>Yes/ No</p>	
6	Did the Committee impart information about preventive and control measures against COVID-19 to the villagers?	Yes/ No	
7	Have the committee identified and used locally relevant modes of mass communication (e.g. Dawandi/ Announcement accompanied by beating drums)?	Yes/ No	
8	<p>How good is compliance of villagers with the following?</p> <ul style="list-style-type: none"> · Physical distancing · Use of mask/handkerchief/ cotton cloth · Washing hands with soap and water 	<p>Very good/ Good/ Poor/ Very poor</p> <p>Very good/ Good/ Poor/ Very poor</p> <p>Very good/ Good/ Poor/ Very poor</p>	

9	Is there a system to check the compliance with the above?	Yes/ No	
10	Did the committee identify places or events when the village gathers e.g., weekly market, festival etc.	Yes/ No	
11	Have measures been taken to control the such gatherings? If yes, specify measures taken?	Yes/ No	
12	Have you enlisted the elderly and person with comorbidities in your village?	Yes/ No	
13	Do the committee have plan to ensure adequate care of elderly and persons with comorbidities	Yes/ No	
II. Solidarity at community level and address any stigma associated with the disease			
14	Does the committee have adequate representation of all sections of the society (including minority groups)?	Yes/ No	
15	Did the committee make adequate efforts to reach out and address concerns of all sections of the society (including minority groups)	Yes/ No	
16	Do the committee members/ villagers understand the importance of supporting individuals and their families, in case they get the disease?	Yes/ No	
17	Does the committee take any steps to address stigma associated with the disease?	Yes/ No	
III. Help in surveillance activities related to Coronavirus pandemic			
18	Did the committee prepare a list of following?		
	· Elderly above 60 years of age	Yes/ No	

	<ul style="list-style-type: none"> · People with hypertension & diabetes · Pregnant women 	Yes/ No	
19	Does the committee have a plan to ensure adequate care of the above groups of people?	Yes/ No	
20	Does the committee have a plan to keep a watch on the people suffering from cough, cold or fever?	Yes/ No	
21	Do the committee members help the ASHA/ AWW in conducting survey for cough, cold or fever?	Yes/ No	
22	Does the committee keep vigilance on arrival of any outsider in the village and take measures for prevention of COVID-19 transmission?	Yes/ No	
IV. Support quarantine/ isolation			
23	Do the committee members keep a watch on the people who have been quarantined in home?	Yes/ No	
24	Do the committee members advice and support the families having home quarantined person/s to take necessary precautions?	Yes/ No	
25	Has the committee make provision for doorstep delivery of essential items and services to the families with home quarantined person/s?	Yes/ No	
26	Has any arrangement been made for village level quarantine facility wherever and whenever home quarantine is not possible?	Yes/ No	
V. Ensure continued provision of essential health services at village level			

27	Are routine health care services at village level (including Village Health and Nutrition Days) being conducted regularly?	Yes/ No	
28	Are ASHA/ Anganwadi workers in regular contact with pregnant and lactating women to ensure continuity of care?	Yes/ No	
29	Are ASHA/ Anganwadi workers in regular contact with all high-risk cases of communicable and non-communicable diseases to ensure continuity of care?	Yes/ No	
30	Does the village committee ensure adequate stock of medicines for all individuals with hypertension and diabetes at village level?	Yes/ No	
31	Is transport facility available in village for referral in case of emergency?	Yes/ No	
32	Are the committee aware about the government ambulance services i.e. 108 for COVID-19 patients and 102 and other ambulances for other essential health services as the case may be?	Yes/ No	
33	Is the committee aware about the following COVID 19 related Services? <ul style="list-style-type: none"> · Referral facility for suspected COVID 19 Patients · Helpline Number/ Nodal persons for availability of beds for COVID 19 Patients? · COVID 19 Testing Centres facility. Ambulance services for Covid 19 Patients	Yes/ No Yes/ No Yes/ No	
VI. Prompt response, in case Coronavirus positive case/s are detected <i>(This section needs to be filled, only if containment or micro-containment zones are declared OR there are large number of cases in the village)</i>			
34	Is there single entry/ exit for the containment zone?	Yes/ No	
35	If Yes, are adequate IEC materials displayed at the entry?	Yes/ No	

36	Did the team ensure villagers are getting right information regarding risk?	Yes/ No	
37	Are traditional cremation ground/ burial attendants trained and equipped for safety precautions during all deaths during this period?	Yes/ No	
38	Does the village have a plan to ensure the safety and well-being of everyone during the process of last rite?	Yes/ No	
39	Has the committee ensured effective communication with the community for eliciting their support in ensuring required protocol management during containment?	Yes/ No	
40	Has the committee ensured that required house to house active case search is conducted by the special teams formed for the purpose?	Yes/ No	
41	Has the committee helped the surveillance efforts through providing required volunteers from the community?	Yes/ No	
VII. Ensure Hygiene and sanitation in the Gram Panchayat			
42	Is there adequate facility for washing hands with water and soap in primary school/ upper primary schools/ educational institutions/ market places, and Other public places?	Yes/ No	
43	Is regular fumigation of the village also being undertaken by the Gram Panchayat to prevent breeding of mosquitoes? If yes, indicate periodicity and chemical used? If not, why not?	Yes/ No	
44	Is the Gram Panchayat taking steps to ensure collection and disposal of solid waste? If yes, specify system put in place?	Yes/ No	

45	Are the drains cleaned regularly in the village?	Yes/ No	
46	Has the Gram Panchayat taken steps to ensure that there are no stagnant pools of water in the village? If yes, specify measures taken?	Yes/ No	
47	Has the community undertaken voluntary service to keep the village and its environment clean? If yes, please provide details.	Yes/ No	
VIII. COVID 19 Vaccination			
48	Have the committee identified and used locally relevant modes of mass communication for creating awareness regarding vaccination (e.g. Dawandi/ Announcement accompanied by beating drums)?	Yes/ No	
49	Does the committee prepare line list of eligible individuals from the community?	Yes/No	
50	Did the committee members try to motivate individuals who are eligible for vaccination and have not taken it till now for vaccination?	Yes/ No	
51	Did you make special arrangement for the needy person to take him to vaccination site?	Yes/No	
52	Did the committee seek support from influential person in society/religious leaders or groups for supporting the vaccination drive?	Yes/No	
IX. If the lockdown has been implemented in district/ state			
53	Has the committee ensured effective communication with the community for eliciting their support in ensuring required protocol management during lockdown?	Yes/ No	

54	Has the committee ensured that the relief measures provided by government are reaching to the most needy in the community?	Yes/ No	
55	Does the Committee have plans to deliver essential commodities to the needy people?	Yes/ No	
56	If yes, do you have identified resources to execute that plan?	Yes/ No	
57	Has the committee made any arrangement for accommodation and other essential services for migrants?	Yes/ No	
58	Has the committee made any plan to give work to the laborers under the schemes like MGNREGA?	Yes/ No	
59	In case of any migrant workers returning to the village, having any notifiable disease like TB etc., or any other comorbid conditions, has committee provided required support to them in consultation with Health officials?	Yes/ No	