# Scheme of Computerization of Records of State Wakf Boards

## Background

The Joint Parliamentary on Wakf submitted its 9th report to Parliament on 23.10.2008. The Joint Parliamentary Committee on Wakf in its 9th Report recommended computerization of the records of State Wakf Boards at an estimated cost of Rs.25 Crore. The proposal was considered in the Ministry. The Prime Minister has approved the proposal and a token provision of Rs 10 Crore has also been made in BE 2009-10.

Objective: The Wakf properties are spread out all over the country but even the basic survey of waqf properties have not been done in most States. There is hardly any development of waqf properties and a very substantial income that the waqf properties could have generated for the welfare schemes of the community are lost because of non-development and large scale encroachment of waqf properties. Therefore, to streamline record keeping, introduce transparency, and to computerize the various functions/processes of the Wakf Boards and to develop a single web based centralized application, Joint Parliamentary Committee on Waqf, in its Ninth Report, recommended computerization of the records of the State Waqf Boards and Central financial assistance to the these Boards. The broad objectives of computerizing the records of the State Wakf Boards are:

- Properties Registration Management.
- Muttawalli Returns Management
- Leasing of Properties Management
- Litigations Tracking Management
- Documents Archiving & Retrieval Management
- GIS of Wakf Properties
- Funds Management to Mosques, Durgah, Kabristan, Imams, Muazzins, windows, girls marriages, scholarships, schools, hospitals, Dispensaries, Musafirkhanas, skill Development Centres etc.
- Loans Management for Dev. Of Urban Wakf properties
- Right to information Act compliance

## The computerization aims to achieve phase-wise objectives as under:

**Phase I:** Ensuring proper survey and cross checking of Wakf data from various computer data bases maintained at the state level, such as by Revenue Departments etc. Improving office efficiency and preparation of timely reports on various administrative matters. Creation of a centralized and web-enabled data base for use by various stake holders.

- Properties Registration Management of Wakf Boards.
- Muttawalli Returns Management system.
- Leasing of Properties Management system.
- Litigations Tracking Management system.
- Documents Archiving & Retrieval Management system

**Phase II: (after evaluation of Phase I & its success)** GIS of Wakf Properties to develop coordinates to prevent encroachment. Funds Management to Mosques, Durgah, Kabristan, Imams, Muazzins, widows, scholarships, schools, hospitals, Dispensaries, Musafirkhanas, Skill Development Centres etc.

- Loans Management for Dev. Of Urban Wakf properties.
- Right to information Act compliance.
- Ensuring timely detection of reports on encroachment of Wakf properties.
- Digitization of all the manual records, deeds and legal documents.
- Standardization and automation of Wakf registers.

- Implementation of a web based centralized application for Wakf Management.
- Any other subject deemed fit for computerization to enhance office efficiency.

**Phase III: (Better administration of Wakf Boards)** Computerisation of other peripheral activities of the State Wakf Boards (Pay and Accounts, Establishment, Administration, CR etc)

**Scope, Eligibility & Finance:** The scheme of computerization is uniformly to be applicable across all the 29 State Waqf Boards and any other Wakf Board like J&K, making a special request for funding subject to availability of funds. . The year project also encompasses a handholding support period of 2 years during 2010-11 and 2011-12 with minimal financial support to hire some computer personnel by Waqf Boards to stabilize the new system and train Waqf Board officials.

## Release of funds
Funds will be released to NIC or their nominee and to the State Wakf Boards directly for effective implementation. Utilisation Certificates will be routed through State Governments by the Wakf Boards concerned after due expenditure.

## Scheme Guidelines
The grants in aid would be provided to such State Waqf Boards who undertake to fulfil the following conditions:

- Appointment of a full-time CEO;
- Timely audit of the accounts of the Boards as well as regular audit of the accounts of Mutawalli are conducted by the auditors appointed by the Waqf Boards;
- Proper maintenance of law suit register and regular tracking of cases of encroachments of waqf properties;
- Periodical report of retrieval of properties from encroachment and unauthorized occupation on waqf properties to the CWC;
- Proper maintenance of waqf register and due preservation of document related to Waqf Deed and Gazette Notification of properties;
- Time-bound survey of waqf properties and their entry in the relevant land records of revenue or local bodies;
- Timely constitution of Waqf Board and framing of rules and regulations by the State Governments.
- Assurance for effective participation in the computerization process.
- To constitute a State level Coordination Committee for effective implementation under the Chairmanship of the Principal Secretary (Minority Welfare).

## TARGETS SET:
The Grant-in-aid would be provided to 30 State Waqf Boards for the Scheme of the Computerization of the records of the State Wakf Boards. As per the list below:

## LIST OF STATE WAQF BOARDS

| S.No. | Name |
|-------|------|
| 1. | Andhra Pradesh |
| 2. | Assam |
| 3. | Andaman & Nicobar Islands |
| 4. | Bihar |
| 5. | Shia Waqf Board |
| 6. | Sunni Waqf Board |
| 7. | Chhattisgarh |
| 8. | Chandigarh |
| 9. | Dadra and Nagar Haveli |
| 10. | Delhi |

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| 11. | Gujarat |
| 12. | Haryana |
| 13. | Himachal Pradesh |
| 14. | Karnataka |
| 15. | Kerala |
| 16. | Lakshadweep |
| 17. | Meghalaya |
| 18. | Orissa |
| 19. | Pudicherry |
| 20. | Punjab |
| 21. | Rajasthan |
| 22. | Tamil Nadu |
| 23. | Tripura |
| 24. | Uttar Pradesh |
| 25. | Shia Waqf Board |
| 26. | Sunni Waqf Board |
| 27. | Uttarakhand |
| 28. | West Bengal |
| 29. | J&K (Not covered under the Wakf Act,1995) |