

# **After completing this lesson, you will be able to:**

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- Search for information on the Web.
- Create a favorites list.
- Use and modify your History folder.

# Searching the Internet

The screenshot shows the Microsoft Internet Explorer browser window displaying the MSN homepage. The address bar shows <http://www.msn.com/>. The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The toolbar contains icons for Back, Forward, Stop, Refresh, Home, Search, Favorites, History, Mail, and Print. The search bar is set to Lycos. The page features a navigation menu with links to msn.com home, personalize, web directory, microsoft.com, and help. A sidebar on the left offers search options like 'Find a Web page' and 'Find a Person's Address'. The main content area includes a 'quick links' section, an 'e-mail' section with a Hotmail login form, a 'news' section with a headline about 'Oratorical flourish concludes defense', and a 'stock quotes' section with a table for Dow Jones Industrials.

Address: <http://www.msn.com/>

Search:  for   other search

msn.com home | personalize | web directory | microsoft.com | help

**quick links**

Air Tickets	Downloads	Get Online	Sports Scores
Buy Books	E-cards	Maps	TV Listings
Buy Music	E-mail	Movie Times	White Pages
Chat	Encyclopedia	Stock Quotes	Yellow Pages

**e-mail**

hotmail

Logon Name:  Hotmail Password:

Get Hotmail, free e-mail you can use from any PC

**news**

msnbc news

Oratorical flourish concludes defense  
Serbs back down on monitor's ouster  
Nasdaq sinks as Net stocks crumble

**stock quotes**

msn investor

Waterhouse Securities: \$12 trades, 24-hour service

Symbol	Name	Last	Chg	%
\$INDU	Dow Jones Industrials Index	9,264.08	-71.83	-0.77

# Search for a Web Site

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## To search for a Web site

1. On the toolbar, click the Search button.
2. The Search Assistant is displayed.
3. Type your search word in the Find A Web Page Containing text box.
4. Click the Search button.

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# Search for a Web Site

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## To search for a Web site

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5. The search is performed. Links to categories and Web pages containing information matching your search criterion appear in the Search Assistant.
6. Click a link in the Search Assistant.
7. A Web page matching your search criterion is displayed in Internet Explorer's display pane.

# Selecting a Search Engine

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## To select a search engine

1. On the toolbar, click the Search button.
2. The Search Assistant is displayed.
3. Type your search term in the Find A Web Page Containing text box, and click Search.
4. A list of links related to your search word appears.

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# Selecting a Search Engine

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## To select a search engine

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5. If you click only the Next button and not the drop-down arrow, the next search engine in the list will conduct a search on your search term.
6. In the Search Assistant, click the drop-down arrow to the right of the Next Button.
7. A list of search engines appears.
8. Click on one of the search engines.
9. The search engine displays a new list of links related to your search term.

# Using Autosearch

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## To use Autosearch

1. Click in the Address bar.
2. Internet Explorer selects the current text.
3. Type your search term, and then press Enter.
4. The Autosearch Web page appears with a list of hyperlinks related to your search term.
5. Click any hyperlink on the Autosearch page to display a Web site related to you search term.
6. Internet Explorer displays the Web site of the hyperlink you clicked.

# Adding a Web Page to Your Favorites List

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## To add a Web page to your Favorites list

1. Click in the Address bar, type the address of the Web page, and press Enter.
2. The home page of the Web address is displayed.
3. On the toolbar, click the Favorites button.
4. The Favorites bar is displayed.

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# Adding a Web Page to Your Favorites List

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**To add a Web page to your Favorites list**  
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5. On the Favorites bar, click the Add button.
6. The Add Favorite dialog box appears.
7. In the Add Favorite dialog box, click OK.
8. The Favorites list now includes a link to the Web page.

# Using the History Folder

The screenshot shows a Microsoft Internet Explorer browser window displaying the website <http://www.avis.com/>. The History folder is open on the left side of the browser window, showing a list of visited pages. The main content area of the browser displays the Avis website, which includes a navigation menu, a 'Get Rates & Reservations' form, and several promotional banners. The History folder is highlighted with a red border.

**History Folder Contents:**

- Avis Rent A Car - Welco...
- Visa International
- Visa International
- response.asp?MT=visa&s...
- response.asp?MT=avis&s...
- Lakewood Home Page
- Travel Microsoft Expedi ...
- MSN.COM
- Travel Microsoft Expedi ...
- response.asp?MT=expedi...
- AERO MAGAZINE
- Welcome to The Boeing ...
- response.asp?MT=boein...
- Search results for: Microsoft
- Search results for: Microsoft
- Hawaiian Airlines | Sched...
- Alaska Airlines/Horizon Ai...
- Alaska Airlines/Horizon Ai...
- Ford Motor Company
- Ford Motor Company '98

**Main Content Area:**

**Navigation Menu:** Rates & Reservations | The Fleet | Rental Locations | Avis Deals | Programs & Services | Maps & Directions | Corporate Information | Talk To Us

**Get Rates & Reservations:** We try harder. Getting Started is Simple. Just use the pull-down menus to select your destination and function and then click GO.

**1. Select Destination:** United States (where your rental begins)

**2. Select Function:** Request Rate (where you want to go)

**GO**

**Check rates & reservations**

**AVIS online**

**The Avis SuperValue Ski Package** click here

**AVI (NYSE)** will announce 4th Quarter & Full Year Earnings on 1/25/99 after 4pm

**Footer:** | Rates & Reservations | The Fleet | Rental Locations | Avis Deals | Programs & Services | Maps & Directions | Corporate Information | Employment Opportunities | Talk To Us | © 1999 WIZARD CO., INC. Site Map Proudly Powered by Internet

# Configuring and Clearing Your History Settings

