



- ◆ After clicking on “**Forwarding to ADA**” button Forwarding To ADA Successfully” Message will be displayed as depicted in following figure 13.

SMS Details

Sending SMS to the Applicant : Send SMS

Action Taken*

Forwarding To ADA Reject

Remarks(Max. 200 Characters)*

Request Forwarded to ADA Successfully

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Figure 13: Signing the Farm Mechanization request

Note: - If request is in Rejected by MAO then, There is No Further Process

Note: - Now the request is in Forwarded to ADA Status.

Note: - Now Request is at ADA end.

Level 2

ADA End: -

- ◆ Select “Farm Mechanization Requests ” from Application Processing. It has been depicted in figure 1.

Technical Support No. 040 - 45676688 (8 AM to 8 PM) Home Change Password DMRT Contacts Contacts Manuals LogOff

For all Police Dept. Digital Token / Certificate issues pls call Helpline No : 23224283, email ID : helpdesk.aps@gmail.com

Application Processing

FarmMechanization Requests

FM-NonsubsidyAmountPaymentRequests

MeeSeva Request Tracking System(MRTS)

SSDG_Services

[Click here to View Dashboard](#) Sirisha

AS PER THE INSTRUCTIONS FROM POLICE DEPARTMENT THE FOLLOWING POLICE SERVICES HAVE BEEN DISABLED FROM THE MEE SEVA
1) ANTECEDENT CERTIFICATE 2) CHARACTER CERTIFICATE

From now (27/09/2013) onwards ration card data corrections data will be fetched from the NIC server and the approved data will be posted to the NIC server for two districts Rangareddy and Hyderabad. There is no change in existing system of Kiosk and Department process.

For any queries on SSDG Services please contact :
Shyam Kumar - 9006 88976
Koushik Bhattacharjee - 096504 56661
Pravalika S - 90002 16953
Narasimha Rao - 87901 51460

Figure 1: Farm Mechanization Requests Process link under Application Processing

- ◆ After selection of “Farm Mechanization Requests ” link, processing window will be displayed. It has been depicted in figure 2.



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For all Police Dept. Digital Token / Certificate issues pls call Helpline No : 23224283, email ID : helpdesk.apt@gmail.com

Farm Mechanization Requests

User Profile

User Id : Agri-ADA Role : ADA

Search Criteria

From Date: 10/07/2013 To Date: 16/10/2013

Status: Select

Get Details

Figure 2: ADA Processing window in Farm Mechanization Request screen

- ◆ Select from date & to date by using calendar controls as depicted in figure 3.

Note: - Here, to date must be prior to Current date.

Technical Support No. 040 - 45676688 (8 AM to 8 PM) Home Change Password DMRT Contacts Contacts Manuals LogOff

For all Police Dept. Digital Token / Certificate issues pls call Helpline No : 23224283, email ID : helpdesk.apt@gmail.com

Farm Mechanization Requests

User Profile

User Id : Agri-ADA Role : ADA

Search Criteria

From Date: 10/07/2013 To Date: 16/10/2013

Status: Select

Get Details

Figure 3: Selection of dates in ADA Processing window

- ◆ Select “Request Status (either All/Forward by MAO/Approved etc...)” from request status drop down list as depicted in figure 4.

NOTE: - Here, At First the Request is in “Forwarded by MAO” Status. Here I am selecting “Forwarded by MAO” request.

Technical Support No. 040 - 45676688 (8 AM to 8 PM) Home Change Password DMRT Contacts Contacts Manuals LogOff

For all Police Dept. Digital Token / Certificate issues pls call Helpline No : 23224283, email ID : helpdesk.apt@gmail.com

Farm Mechanization Requests

User Profile

User Id : Agri-ADA Role : ADA

Search Criteria

From Date: 10/07/2013 To Date: 16/10/2013

Status: Select

Get Details

Figure 4: Selection of request status in ADA Processing window

- ◆ Click “Get Details” button to display requests as depicted in figure 5.



Technical Support No. 040 - 45676688 (8 AM to 8 PM) Home Change Password DMRT Contacts Contacts Manuals LogOff

For all Police Dept. Digital Token / Certificate issues pls call Helpline No : 23224283, email ID : helpdesk.apt@gmail.com

Farm Mechanization Requests

User Profile
User Id : Agri-ADA Role : ADA

Search Criteria
From Date: 10/07/2013 To Date: 16/10/2013
Status: Forwarded by MAO

[Get Details](#)

Figure 5: Get Details button in ADA Processing window

- ◆ All “Forwarded by MAO” Requests are displayed as depicted in figure 6.

Technical Support No. 040 - 45676688 (8 AM to 8 PM) Home Change Password DMRT Contacts Contacts Manuals LogOff

For all Police Dept. Digital Token / Certificate issues pls call Helpline No : 23224283, email ID : helpdesk.apt@gmail.com

Farm Mechanization Requests

User Profile
User Id : Agri-ADA Role : ADA

Search Criteria
From Date: 15/10/2013 To Date: 16/10/2013
Status: Forwarded by MAO

[Get Details](#)

[Click here to download in Excel!!!](#)

Farm Mechanization From 15/10/2013 To 16/10/2013

S.No	Application No	Farmer Name	Application Date	Farmer Father Name	District	Mandal	Village	Status
1	FM10000934	PODA RAKESH	16/10/2013	PRASADARAO PODA	Chittoor	Vadamalapeta	VADAMALA	Forwarded By MAO

Figure 6: Requests in ADA Processing window

- ◆ Select the Request which has to be processed as depicted in figure7.

Technical Support No. 040 - 45676688 (8 AM to 8 PM) Home Change Password DMRT Contacts Contacts Manuals LogOff

For all Police Dept. Digital Token / Certificate issues pls call Helpline No : 23224283, email ID : helpdesk.apt@gmail.com

Farm Mechanization Requests

User Profile
User Id : Agri-ADA Role : ADA

Search Criteria
From Date: 15/10/2013 To Date: 16/10/2013
Status: Forwarded by MAO

[Get Details](#)

[Click here to download in Excel!!!](#)

Farm Mechanization From 15/10/2013 To 16/10/2013

S.No	Application No	Farmer Name	Application Date	Farmer Father Name	District	Mandal	Village	Status
1	FM10000934	PODA RAKESH	16/10/2013	PRASADARAO PODA	Chittoor	Vadamalapeta	VADAMALA	Forwarded By MAO

Figure 7: Request selection in ADA Processing window

- ◆ After selection of the request, request details page will be displayed as depicted in figure 8.



Technical Support No. 040 - 45676688 (8 AM to 8 PM) Home Change Password DMRT Contacts Contacts Manuals LogOff

For all Police Dept. Digital Token / Certificate issues pls call Helpline No : 23224283, email ID : helpdesk.apt@gmail.com

Farm Mechanization Details

User Id : Agrt-ADA Name: Sinsha

Farmer Details

Application Number*: FM1000994 Aadhar Number: 464967444896
 Name of Farmer*: PODA RAKESH Father Name*: PRASADARAO PODA
 Caste*: OC-General Farmer Type*: SF
 District*: Chittoor Mandal*: Vadamalapeta
 Village*: VADAMALA Proof Document*: PPB
 Khata No*: 92 Pattadhar Passbook NO: PPB376546536
 Area(in Acres)*: 12.90 Mobile*: 9059618169
 Scheme*: NFSM(Pulses) Applicant Type*: Individual Group

Group Member Details

Name	Father Name	Caste	Farmer Type	District	Mandal	Village	KhathaNo
PODA ANILKUMAR	PRASADARAO PODA	OC-General	MF	Chittoor	Vadamalapeta	VADAMALA	169

Implement Details

Package	Implement	Total	Subsidy Amount	NonSubsidy Amount
Paddy	Nursery Raising Machine (Manual)	18000.00	9000.00	9000.00
Paddy	Automatic seedling machine	198000.00	99000.00	99000.00
Paddy	Nursery Trays	85.00	43.00	42.00

Owner Details

Tractor Owner Name*: Tractor R.C No*: TRC123435 Tractor engine chasis no*: TE12345

Initial Non Subsidy Amount Payment *

Machine Cost Less than 10,000(Rs.500) Machine Cost Less than 1 Lakh(Rs.1000) Machine Cost Less than 5 Lakh(Rs.2000) Machine Cost More than 5 Lakh(Rs.5000)

Address for Communication

Door No: 2-100 Locality: OLD TEMPLE
 District*: Chittoor Mandal*: Vadamalapeta
 Village/Ward*: VADAMALA Pin Code: 523181

Informant Details

Informant Name*: PODA ANILKUMAR Informant Relation*: Brother
 Informant Mobile*: 9059618169

Documents Attached :-

01~example.pdf
 02~example.pdf
 03~example.pdf
 04~Chrysanthemum.jpg

SMS Details

Sending SMS to the Applicant : Send SMS

Action Taken*

Forwarding to JDA Re Forwarding to MAO

MAO Remarks: Forwarding To ADA

Remarks(Max. 200 Characters)*:

Forwarding to JDA Back

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Figure 8: Request details page of ADA

- ◆ Download all the attached documents from “Documents Attached and Verification/Proceeding Documents” panels by clicking on links as depicted in figure 9.



Informant Details			
Informant Name: *	PODA ANILKUMAR	Informant Relation: *	Brother
Informant Mobile: *	9059618169		
Documents Attached :-			
01~example.pdf			
02~example.pdf			
03~example.pdf			
04~Chrysanthemum.jpg			
SMS Details			
Sending SMS to the Applicant :		Send SMS	

Figure 9: Attached Documents in Farm Mechanization request details Page

- ◆ After verifying all documents if ADA need additional Information then, he/she sends back to MAO by selection of Return to MAO button and click on Submit button as depicted in figure 10.

Action Taken*	
<input type="checkbox"/> Forwarding to JDA	<input checked="" type="checkbox"/> Re Forwarding to MAO
MAO Remarks	Forwarding To ADA
Remarks(Max. 200 Characters)*	Additional Information Required
<input type="button" value="Re Forwarding To MAO"/> <input type="button" value="Back"/>	

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Figure 10: Action Taken in Farm Mechanization request details Page

- ◆ If additional details are not required then, ADA forward to JDA by entering remarks as depicted in figure 11.

Action Taken*	
<input checked="" type="checkbox"/> Forwarding to JDA	<input type="checkbox"/> Re Forwarding to MAO
MAO Remarks	Forwarding To ADA
Remarks(Max. 200 Characters)*	Forwarding to JDA
<input type="button" value="Forwarding To JDA"/> <input type="button" value="Back"/>	

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Figure 11: Action taken in Farm Mechanization request details Page

12. After clicking on “Forwarding to JDA” button Forwarding To JDA Successfully” Message will be displayed as depicted in following figure 12.

Action Taken*	
<input type="checkbox"/> Forwarding to JDA	<input type="checkbox"/> Re Forwarding to MAO
MAO Remarks	Forwarding To ADA
Remarks(Max. 200 Characters)*	Forwarding to JDA
<input type="button" value="Request Forwarded to JDA Successfully"/>	
<input type="button" value="Forwarding To JDA"/> <input type="button" value="Back"/>	

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Figure 12: Forwarding to JDA in Farm Mechanization request details Page

Note: - Now the request is in Forwarded to JDA Status.

Note: - Now Request is at JDA end.

Level 2

JDA End: -

- ◆ Select “Farm Mechanization Requests ” from Application Processing. It has been depicted in figure 1.

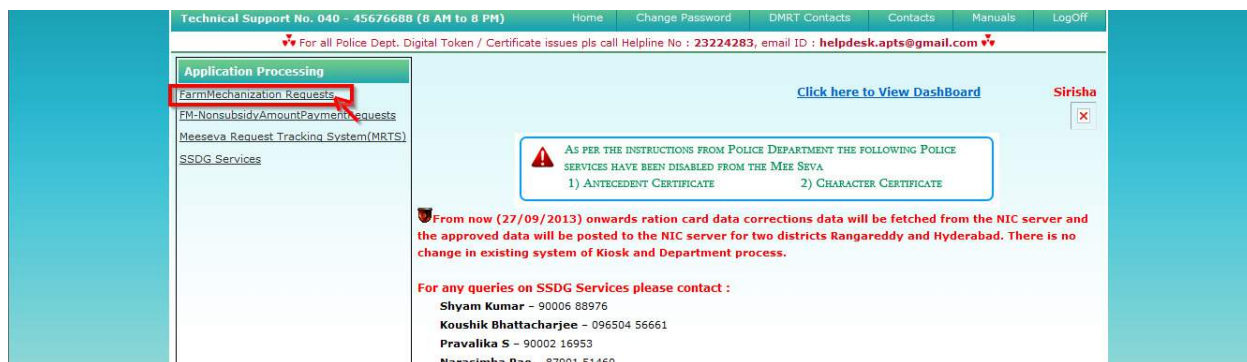


Figure 1: Farm Mechanization Requests Process link under Application Processing

- ◆ After selection of “Farm Mechanization Requests ” link, processing window will be displayed. It has been depicted in figure 2.

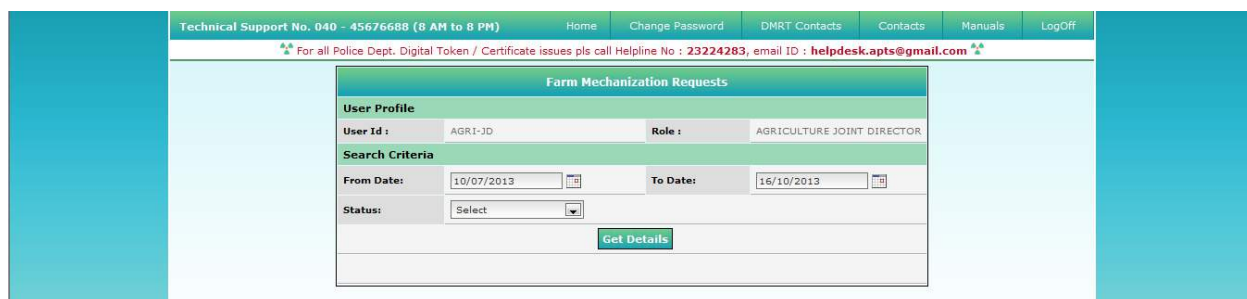


Figure 2: JD Processing window in Farm Mechanization Request screen

- ◆ Select from date & to date by using calendar controls as depicted in figure 3.

Note: - Here, to date must be prior to Current date.



Figure 3: Selection of dates in JD Processing window

- ◆ Select “Request Status (either All/Forward by ADA/Approved etc...)” from request status drop down list as depicted in figure 4.

NOTE: - Here, At First the Request is in “Forwarded by ADA” Status. Here I am selecting “Forwarded by ADA” request.

Figure 4: Selection of request status in JD Processing window

- ◆ Click “Get Details” button to display requests as depicted in figure 5.

Figure 5: Get Details button in JD Processing window

- ◆ All “Forwarded by ADA” Requests are displayed as depicted in figure 6.



Technical Support No. 040 - 45676688 (8 AM to 8 PM) Home Change Password DMRT Contacts Contacts Manuals LogOff

For all Police Dept. Digital Token / Certificate issues pls call Helpline No : 23224283, email ID : helpdesk.aps@gmail.com

Farm Mechanization Requests

User Profile
User Id : AGR1-JD Role : AGRICULTURE JOINT DIRECTOR

Search Criteria
From Date: 10/07/2013 To Date: 16/10/2013
Status: Forwarded by ADA

[Get Details](#)

[Click here to download in Excel!!!](#)

Farm Mechanization From 10/07/2013 To 16/10/2013

S.No	Application No	Farmer Name	Application Date	Farmer Father Name	District	Mandal	Village	Status
1	FM10000994	PODA RAKESH	16/10/2013	PRASADARAO PODA	Chittoor	Vadamalapeta	VADAMALA	Forwarded By ADA

Figure 6: Requests in JD Processing window

- Select the Request which has to be processed as depicted in figure7.

Technical Support No. 040 - 45676688 (8 AM to 8 PM) Home Change Password DMRT Contacts Contacts Manuals LogOff

For all Police Dept. Digital Token / Certificate issues pls call Helpline No : 23224283, email ID : helpdesk.aps@gmail.com

Farm Mechanization Requests

User Profile
User Id : AGR1-JD Role : AGRICULTURE JOINT DIRECTOR

Search Criteria
From Date: 10/07/2013 To Date: 16/10/2013
Status: Forwarded by ADA

[Get Details](#)

[Click here to download in Excel!!!](#)

Farm Mechanization From 10/07/2013 To 16/10/2013

S.No	Application No	Farmer Name	Application Date	Farmer Father Name	District	Mandal	Village	Status
1	FM10000994	PODA RAKESH	16/10/2013	PRASADARAO PODA	Chittoor	Vadamalapeta	VADAMALA	Forwarded By ADA

Figure 7: Request selection in JD Processing window

- After selection of the request, request details page will be displayed as depicted in figure 8.



Technical Support No. 040 - 45676688 (8 AM to 8 PM) Home Change Password DMRT Contacts Contacts Manuals LogOff

For all Police Dept. Digital Token / Certificate issues pls call Helpline No : 23224283, email ID : helpdesk.apt@gmail.com

Farm Mechanization Details

User Id : AGRI-JD Name: MADHU

Farmer Details

Application Number*: FM10000994 Aadhar Number: 464967444896
 Name of Farmer*: PODA RAKESH Father Name*: PRASADARAO PODA
 Caste*: OC-General Farmer Type*: SF
 District*: Chittoor Mandal*: Vadamalapeta
 Village*: VADAMALA Proof Document*: PPB
 Khata No*: 92 Pattadhar Passbook NO: PPB376546536
 Area(in Acres)*: 12.90 Mobile*: 9059618169
 Scheme*: NFSM(Pulses) Applicant Type*: Individual Group

Group Member Details

Name	Father Name	Caste	Farmer Type	District	Mandal	Village	KhathaNo
PODA ANILKUMAR	PRASADARAO PODA	OC-General	MF	Chittoor	Vadamalapeta	VADAMALA	169

Implement Details

Package	Implement	Total	Subsidy Amount	NonSubsidy Amount
Paddy	Nursery Raising Machine (Manual)	18000.00	9000.00	9000.00
Paddy	Automatic seedling machine	198000.00	99000.00	99000.00
Paddy	Nursery Trays	85.00	43.00	42.00

Owner Details

Tractor Owner Name*: Tractor Owner Name Tractor R.C.No*: TRC123435 Tractor engine chasis no*: TE12345

Initial Non Subsidy Amount Payment *

Machine Cost Less than 10,000(Rs.500) Machine Cost Less than 1 Lakh(Rs.1000) Machine Cost Less than 5 Lakh(Rs.2000) Machine Cost More than 5 Lakh(Rs.5000)

Address for Communication

Door No: 2-100 Locality: OLD TEMPLE
 District*: Chittoor Mandal*: Vadamalapeta
 Village/Ward*: VADAMALA Pin Code: 523181

Informant Details

Informant Name*: PODA ANILKUMAR Informant Relation*: Brother
 Informant Mobile*: 9059618169

Documents Attached :-

01->example.pdf
 02->example.pdf
 03->example.pdf
 04->Chrysanthemum.jpg

SMS Details

Sending SMS to the Applicant : Send SMS

Action Taken*

Re Forwarding to ADA Approve

MAO Remarks: Forwarding To ADA
 ADA Remarks: Forwarding to JDA
 Remarks(Max. 200 Characters)*:

Sign Back

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Figure 8: Request details page of ADA

- ◆ Download all the attached documents from “Documents Attached and Verification/Proceeding Documents” panels by clicking on links as depicted in figure 9.



Informant Details			
Informant Name: *	PODA ANILKUMAR	Informant Relation: *	Brother
Informant Mobile: *	9059618169		
Documents Attached :-			
01~example.pdf			
02~example.pdf			
03~example.pdf			
04~Chrysanthemum.jpg			
SMS Details			
Sending SMS to the Applicant :			Send SMS

Figure 9: Attached Documents in Farm Mechanization request details Page

- ◆ After verifying all documents if JD need additional Information then, he/she sends back to MAO by selection of Return to MAO button and click on Submit button as depicted in figure 10.

Action Taken*	
<input checked="" type="checkbox"/> Re Forwarding to ADA	<input type="checkbox"/> Approve
MAO Remarks	Forwarding To ADA
ADA Remarks	Forwarding to JDA
Remarks(Max. 200 Characters)*	Need More Information
<input type="button" value="Re Forwarding To ADA"/> <input type="button" value="Back"/>	

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Figure 10: Action Taken in Farm Mechanization request details Page

- ◆ If additional details are not required then, JD Approve the Request by entering his/her Remarks as depicted in figure 11.

Action Taken*	
<input type="checkbox"/> Re Forwarding to ADA	<input checked="" type="checkbox"/> Approve
MAO Remarks	Forwarding To ADA
ADA Remarks	Forwarding to JDA
Remarks(Max. 200 Characters)*	Need More Information
<input type="button" value="Sign"/> <input type="button" value="Back"/>	

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Figure 11: Action taken in Farm Mechanization request details Page

- ◆ After clicking on “Sign” button, Preview window will be displayed with all necessary details as depicted in figure 12.

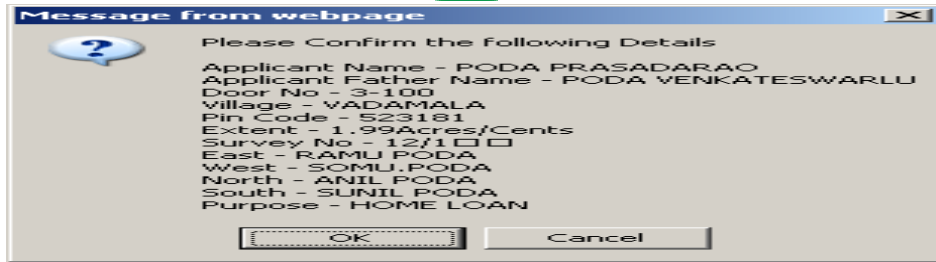


Figure 12: Preview window with all necessary details

- ◆ Click “OK” button on Preview window. It will display Certificate window as depicted in following figure 13.



Figure 13: Certificate window

- ◆ Click “OK” button on Certificate as depicted in figure 14.

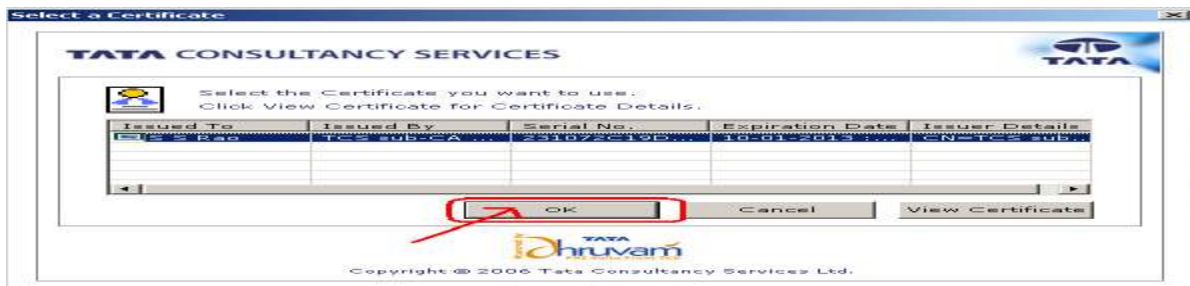
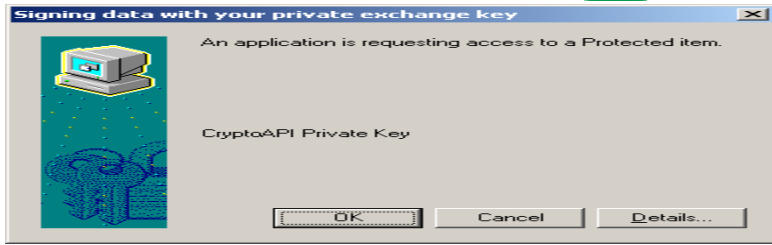
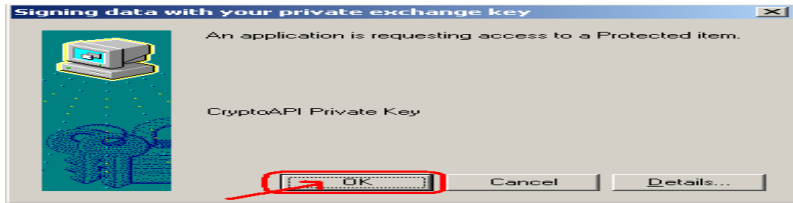


Figure 14: “OK” button selection in Certificate window

- ◆ After clicking on “OK” button, private exchange key popup will generated as depicted in following figure.



- ◆ Now clicking on “OK” button as depicted in following figure.



- ◆ After clicking on “OK” button “Proceedings Certificate Generated as depicted in following figure.